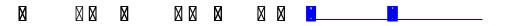
## RMA FACULTY VISIT GUIDFLINES





- Requests are not considered completed until you receive a visit confirmation email from our Education Department.
- Faculty members from any college or university that would like to collaborate with RMA for more involved assignment-based experiences or special events should contact <u>David Matteson</u>, <u>Associate Curator of</u> <u>Education</u>, to discuss the logistics of the proposed project prior to submitting a request.
- Please submit requests within the timeframes listed below. Exceptions cannot be made, as planning class visits requires a great deal of coordination:
  - o Self-guided class visits require a minimum of two weeks' notice.
  - Facilitated class visits (led by RMA staff) for an exhibition tour require a minimum of three weeks' notice.
  - Facilitated class visits (led by RMA staff) for customized collection pulls require a minimum of 4 weeks' notice.
- Make sure to visit our **Exhibitions** page to see what is on view each semester. If selecting a customized visit with customized artworks pulled from our collection, please understand that not all works featured on our **Collections** page will be