

RMA FACULTY VISIT GUIDELINES

REVISION HISTORY

1/10/2018

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- Requests are not considered completed until you receive a visit confirmation email from our Education Department.
- Faculty members from any college or university that would like to collaborate with RMA for more involved assignment-based experiences or special events should contact [David Matteson, Associate Curator of Education](#), to discuss the logistics of the proposed project prior to submitting a request.
- Please submit requests within the timeframes listed below. Exceptions cannot be made, as planning class visits requires a great deal of coordination:
 - Self-guided class visits require a **minimum of two weeks' notice.**
 - Facilitated class visits (led by RMA staff) for an **exhibition tour** require a **minimum of three weeks' notice.**
 - Facilitated class visits (led by RMA staff) for **customized collection pulls** require a **minimum of 4 weeks' notice.**
- Make sure to visit our **Exhibitions** page to see what is on view each semester. If selecting a customized visit with customized artworks pulled from our collection, please understand that not all works featured on our **Collections** page will be